

FINAL

Kentwood Home Guardians Meeting Minutes
Monthly Board meeting Tuesday, October 10, 2015
YMCA Fireside Room 8015 S. Sepulveda Blvd.

PRESENT: Vince Bertolini , 1st VP; Greg Melton, 2nd VP; George Poppe, Treasurer; Kristine Wilson, Secretary; Suzann Rogers, Operations Manager; **ABSENT:** Michael Oliver, President

CALL TO ORDER: Vince Bertolini called the meeting to order at 7:20 PM.

SECRETARY'S REPORT: September minutes were approved.

TREASURER'S REPORT: The Balance Sheet (ATTACHED) was approved. Copies of the Accountant's Report, 5 Year Budget with Dues Increase and 5 Year Budget without Dues Increase study provided (ATTACHED).

ARCHITECTURAL COMMITTEE:

Vince Bertolini would like the board to seek legal council to clear up outstanding questions regarding the architectural committee duties and obligations based on our DPRs and Davis Stirling. Mr Bertolini provided his research and has requested the board review his findings prior to reviewing questions for the lawyer. All proposed questions for legal council to be provided at the next board.

OPERATION MANAGER'S REPORT: Assessments with the collection policy were mailed. Liability insurance for our strip lot property and the D&O (Directors & Officers) insurance is due. Motion to pay both the Liability and D&O insurance was approved. Logmein has been renewed to allow finance committee to review our finances and pay taxes.

Emails sent to KHG are not being consistently received. Tracy Conyers volunteered to call service provider to resolve issue. Hours posted on the website needs to match the website.

Vince Bertolini would like the board to consider more ways we can support in the KHG office. A proposal was made to schedule a "Special Board Meeting" on

October 27th at 7PM to discuss office policy, procedures, hours, domain name and emails.

OUTREACH: Tracy Conyers and Vince Bertolini agreed to head up plans to host a community meeting in January 2016. Suggested topic is security.

OLD BUSINESS: Vince Bertolini would like board to consider ways we can better reach out to neighbors. Some ideas include reworking the escrow letter and recognizing neighbors who beautify their property.

OPEN FORUM: A stakeholder at 6947 Kentwood Ave discussed their concern regarding new construction at the bottom of the hill near Playa. There is a question whether or not the developers are wrongly encroaching on hill as well as what hours construction is allowed by law. Suzann will call the appropriate city representative. Ms Rodgers will also provide the proper contact info to the resident so he and his neighbors can call the city individually.

Tracy Conyers is looking into the possibility of adding Paypal to the KHG website in effort to help stakeholders pay their dues online.

July Minutes need to be resubmitted noting Craig Callahan's comments.

The accounts receivable numbers on the balance sheet changed because it included this year's assessments even though people haven't started paying.

ADJOURNMENT: Meeting was adjourned at 8:25PM